



PICNIC POINT  
TOOWOOMBA



F U N C T I O N  
P A C K

CONTACT US:

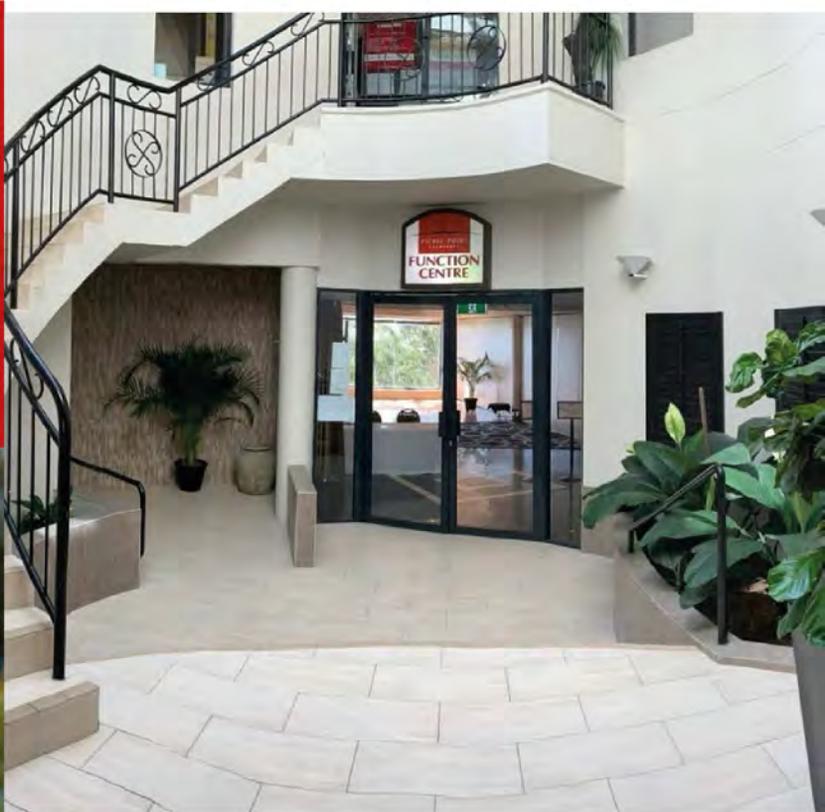
164 TOURIST ROAD TOOWOOMBA Q 4350

07 4631 5100

[contact@picnic-point.com.au](mailto:contact@picnic-point.com.au)

# ROOM

HIRE RATES



## The Cellar

A private space located within our upstairs café. This space can be used for meetings, private gatherings, wakes, small weddings.

*With Catering | \$350*

*Room Only | \$500*

## Tabletop Room

The southern end of our downstairs function space. Excellent for conferences and seminars.

*With Catering | \$500*

*Room Only | \$750*

## Panorama Room

Panoramic views over the Lockyer Valley, a fine choice for formals, weddings, parties.

*With Catering | \$750*

*Room Only | \$1100*

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# ROOM

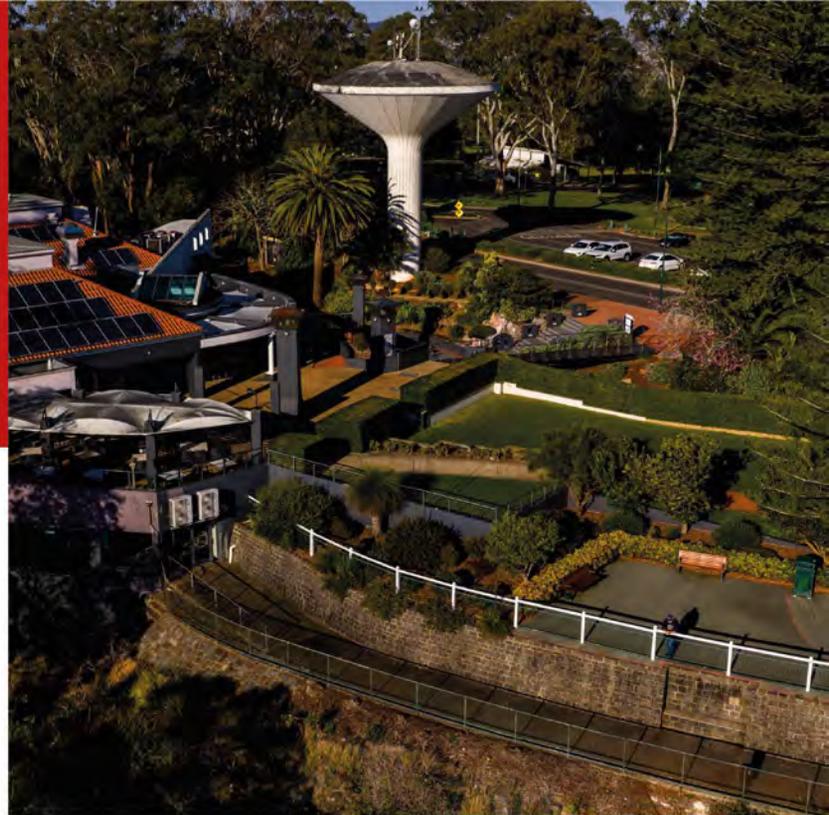
HIRE RATES

## Grand Vista

A combination of all of the above rooms.  
Magnificent large space.

*With Catering | \$1300*

*Room Only | \$2000*



### ROOM CAPACITY

ROOM	Theatre Style	Round Tables	Boardroom Style	U-Shape	Cocktail Party	Banquet
The Cellar	55	50	25	25	50	50
Tabletop	190	100	25	25	200	100
Panorama	190	90	25	25	200	120
Grand Vista	400	250	N/A	N/A	600	400

Room hire is for 8 hours with catering and 3.5 hours room only. For bookings outside of our trading hours a minimum spend of \$1500 is required. No outside catering as our food licence does not allow for this.



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# CORPORATE

## PACKAGES

### Day Delegate

*Package One*  
*\$65.00 Per Person*

- Freshly brewed coffee and assortment of teas.
- Morning tea – choose two items – one sweet, one savoury.
- Assorted wraps and rolls for lunch.
- Afternoon tea - one item.

### Day Delegate

*Package Two*  
*\$85.00 Per Person*  
*Minimum 30 Guests*

- Freshly brewed coffee and assortment of teas.
- Morning tea – choose two items – one sweet, one savoury.
- Fork dish buffet for lunch – choose two items from buffet lunch menu.
- Afternoon tea – one item.

### Day Delegate

*Package Three*  
*\$105.00 Per Person*  
*Minimum 30 Guests*

- Alternate drop two breakfast dishes.  
– choose two items from corporate breakfast menu.
- Freshly brewed coffee and assortment of teas.
- Morning tea – choose two items – one sweet, one savoury.
- Fork dish buffet for lunch – choose two items from buffet lunch menu.
- Afternoon tea – one item.



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# BREAKFAST

## PACKAGES

### Corporate

*BREAKFAST*  
*\$35.00 Per Person*

Pre-order two of the following choices to be served to the table:

- Smashed avocado, cherry tomato & red onion, persian fetta served on toasted sourdough with poached eggs.
- Scrambled eggs & smoked ham served on toasted rye bread with roasted tomato.
- Wild mushrooms on toasted rye, poached eggs & hollandaise.
- Sauteed field mushrooms with wilted spinach, poached eggs & tomato relish.
- Picnic Point big breakfast with bacon, chipolata, grilled tomato, mushrooms, hash brown & scrambled egg.

### Hot Buffet

*BREAKFAST*  
*\$50.00 Per Person*  
*Minimum 20 people*

- Scrambled eggs.
- Crispy smoked bacon.
- Breakfast chipolatas.
- Roasted tomatoes with fresh herbs.
- Hashbrowns.
- Sauteed mushrooms.
- Mini croissants with butter & preserves.
- Freshly brewed coffee & teas & juices.



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# MORNING OR AFTERNOON

## TEA PACKAGES ———

*One Item | \$15 Per Person*

*Two Items | \$18 Per Person*

- Scones served with fresh cream & strawberry jam
- Freshly baked biscuits
- Sticky date cupcakes
- Mixed berry muffins
- Moroccan orange & almond cake (GF)
- Muesli slice
- Choc Fudge Brownie
- Selection of Danish pastries
- Assorted finger sandwiches
- Spiced beef pastries
- Individual quiche Lorraine
- Fresh fruit platter
- Homemade sausage rolls
- Spinach & ricotta wrapped in puff
- Mini gourmet shepherd's pies
- Panini with assorted dips



## BEVERAGES

Freshly brewed coffee & tea	\$5.00 Per Person
Jug of fresh orange juice	\$14.00 Per Jug
Jug of soft drink	\$11.00 Per Jug
Bottled water	\$2.00 Per Person

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# LUNCH

## PACKAGES

### Gourmet Sandwiches

\$22.00 Per Person

Selection of gourmet assorted sandwiches including vegetarian option (6 finger sandwiches per person served on white and wholegrain bread).



### Wraps & Rolls

\$26.00 Per Person

Gourmet wraps and assorted rolls with assorted filling.

### Toasted pizzette

\$26.00 Per Person

Delicious variety of warm open focaccia (includes vegetarian option).

### Additional options

Bowl of hot chips	\$5.50 pp.
Bowl of wedges with sour cream & sweet chilli	\$5.50 pp.
Homemade sausage rolls	\$5.50 pp.
Spiced beef pastries	\$5.50 pp.
Individual quiche Lorraine	\$5.50 pp.
Soy and honey chicken drumsticks	\$5.50 pp.
Fresh fruit platter	\$5.50 pp.
Cheese platter	\$15.00 pp.
Fresh orange juice	\$14.00 per jug
Soft drink	\$12.00 per jug
Bottled water	\$2.00 pp.

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# LUNCH

PACKAGES

## Buffet Lunch

*\$55 Per Person | Minimum 20 People*

Designed as an easy to eat, stand up buffet, in or adjacent to your room. Includes freshly brewed tea & coffee.



### Choose two from the following options

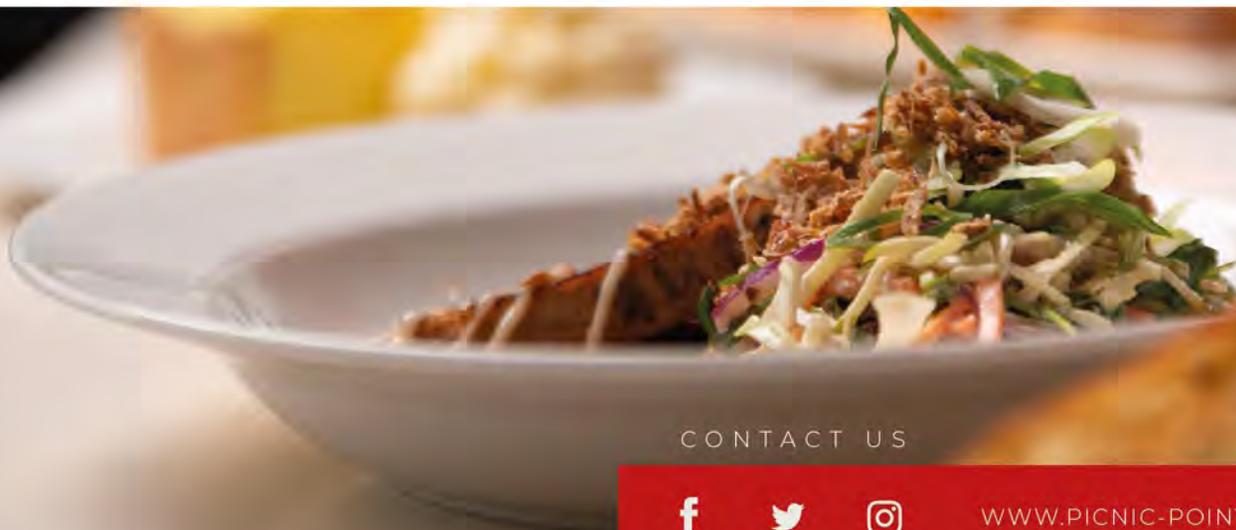
- Ratatouille with penne pasta & basil pesto
- Atlantic salmon, fennel seed & wilted rocket pasta
- Spicy chorizo & kalamata olive penne with roast tomato & basil
- Traditional beef lasagne
- Beef Stroganoff with steamed jasmine rice
- Shepherd's pie with mash
- Creamy three peppered pork fillet with rice
- Moroccan spiced lamb tagine with toasted almonds and rice pilaf
- Butter chicken with rice pilaf
- Laksa marinated chicken with chilli & coconut and rice pilaf

### Served with:

- Tomato, olive & basil salad
- Green garden salad
- Freshly baked bread rolls

### Add on:

Seasonal fruit platter	\$5.50 pp
Cheese platter	\$15.00 pp
Fresh orange juice	\$14.00 per jug
Soft Drink	\$12.00 per jug
Bottled Water	\$2.00 pp



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# COCKTAIL

## PACKAGES

## Cocktail

*4 HOUR EVENT | Minimum 30 People  
(Groups under 30 please note there  
is a minimum spend of \$1500)*

<i>Petit Event - 7 Items</i>	<i>\$55.00 pp</i>
<i>Ambient event - 10 items</i>	<i>\$65.00 pp</i>
<i>Deluxe event - 12 items</i>	<i>\$80.00 pp</i>

Canapés are served over a 1 – 2 hour period.

## Cold

- Chilled natural oysters w/ finger lime GF.
- Tasmanian smoked salmon w/ dill crème fraiche on baguette.
- Seared scallops on turmeric potato w/ ginger & chilli GF.
- Fresh tiger prawns on baguette w/ guacamole.
- Assorted sushi w/ wasabi & soy dipping sauce.

## Warm

- Duck curry samosas with spiced tomato chutney.
- Thyme & onion quiche topped with semi dried tomato tapenade (V).
- Spiced beef empanadas with crème fraiche.
- Salt & pepper calamari, hand cut chips, aioli.
- Asian style double cooked pork belly gau bau.
- Mini shepherd's pie w/ tomato relish.
- Tandoori marinated chicken kebab GF.
- Olive, pepperoni, pesto & bocconcini pizzette.
- Beer battered barramundi goujons, herb aioli.
- Vegetable tempura w/ sesame & soy (V).
- Tempura of rib fillet wrapped in nori w/ light soy reduction.



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# COCKTAIL

## PACKAGES

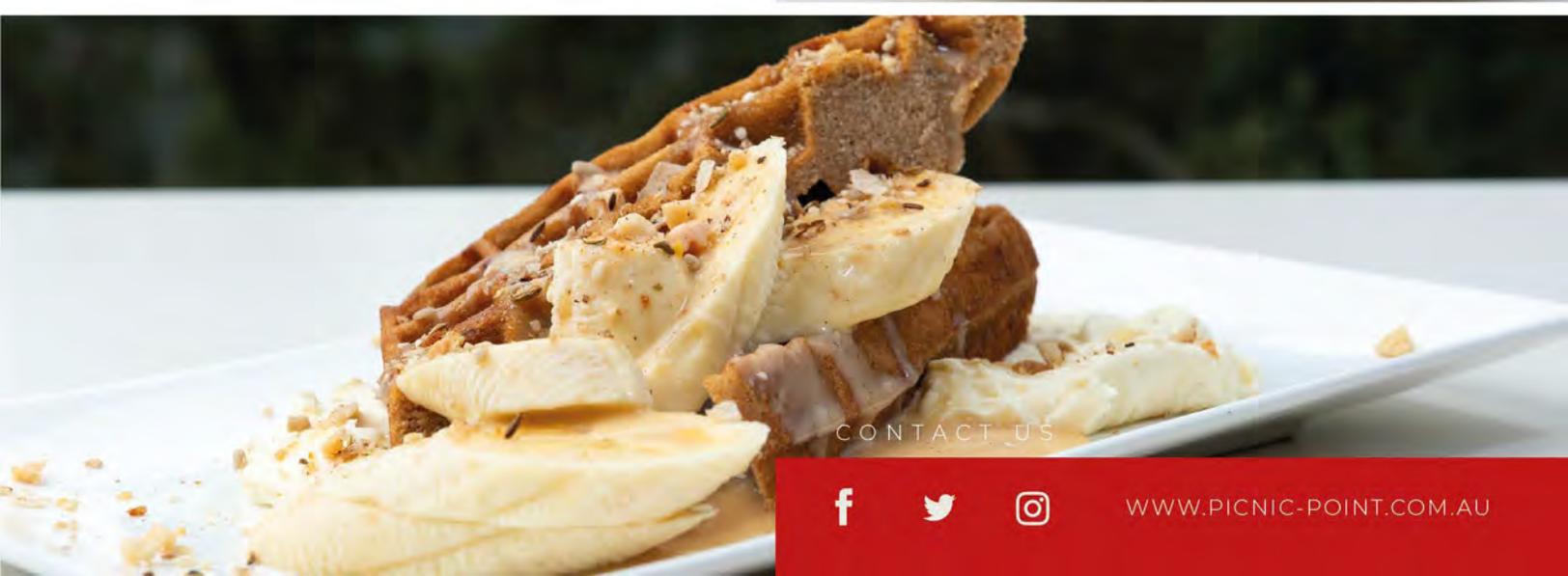
### Prefer a little more

*Substantial canapes add \$5 per item to previous price pp*

- Mini beef burger w/ bernaise dressing.
- Beer battered prawns with herb aioli & homemade chips.
- Brioche w/ pulled lamb & tzatziki.
- Mini roll filled with prawn, iceberg and chive crème fraiche.
- Kransky hot dog w/ onion marmalade & mustard.
- Spiced pumpkin and persian fetta wrap (V)
- Truffled mushroom ragout w/ soft herb polenta (V).

### Dessert Canapés

- Espresso mocha mousse in a short black cup.
- Mini French citron tarts w/ berry compote.
- Tiny strawberry frangipani tarts.
- Mini fudge brownies.



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# LUNCH OR DINNER

PACKAGES

## Sit Down Lunch or Dinner Menu

*Two Courses | \$80 Per Person*

*Three Courses | \$100 Per Person*

*Four Courses | \$120 Per Person*

*Add pre-dinner canapés*

*(4 items each) | \$20 Per Person*



### Entrees

- Salad of seared haloumi, rocket, olives and beetroot puree w/ smoked chimichurri dressing GF V.
- Smoked Tasmanian salmon w/ caperberry salsa, lime dressing & sesame seed puff.
- Tart of slow braised duck topped w/ mushroom duxelles, tomato relish & mustard cress.
- Caraway seed & fennel roasted pork belly w/ beetroot salsa, seeded mustard dressing GF.
- Spinach & ricotta ravioli w/ rich tomato broth & parmesan shards (V).
- Salad of marinated lamb, pumpkin, herbed feta and roasted capsicum w/ harissa dressing GF.

### Mains

- Baked Atlantic salmon w/ steamed parsley potato & lime butter sauce GF.
- Sage marinated grilled chicken breast w/ roasted baby potatoes & a creamy mushroom sauce GF.
- Roasted chicken kiev w/ potato lyonnaise & tomato infused jus GF.
- Grilled pork fillet served w/ roasted sweet potato, creamed spinach, thyme jus & crispy pancetta.
- Juniper berry & seeded mustard crusted beef tenderloin w/ potato gratin & béarnaise sauce GF.
- Char grilled pork cutlet w/ apple skordalia & mustard jus.
- Oven baked snapper fillet w/ chive potato & lemon hollandaise GF.

### Desserts

- Passionfruit tart w/ chocolate sauce & Chantilly cream.
- Milk chocolate mousse cake w/ sour berry compote & vanilla ice cream GF.
- Warm sticky date pudding w/ rum anglaise & vanilla ice cream.
- Lemongrass panne cotta w/ glass biscuit, caramel sauce & sugared angelica GF.
- Jaffa mille-feuille w/ strawberry pearls & an orange & almond sauce.
- Meringue kisses w/ mixed berry compote & vanilla cream GF.
- Classic lemon tart w/ caramelized meringue & berry coulis.
- Peppered poached strawberry tartlet w/ sweet balsamic coulis.
- Moroccan orange & almond tart w/ Chantilly cream GF.

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# BEVERAGE

## PACKAGES

### Standard Package

*Two Hour Package | \$35.00 Per Person*

*Three Hour Package | \$50.00 Per Person*

*Four Hour Package | \$65.00 Per Person*

*Five Hour Package | \$72.00 Per Person*

- Great Northern Original on tap
- Great Northern Super Crisp on tap
- Stone & Wood Pale Ale on tap
- Brookvale Union Ginger Beer on tap
- House Sauvignon Blanc
- House Chardonnay
- House Shiraz
- House Cab Merlot
- House Sparkling Wine
- Soft drink
- Orange juice

### Premium Package

*Two Hour Package | \$40.00 Per Person*

*Three Hour Package | \$60.00 Per Person*

*Four Hour Package | \$75.00 Per Person*

*Five Hour Package | \$85.00 Per Person*

- Great Northern Original on tap
- Great Northern Super Crisp on tap
- Stone & Wood Pale Ale on tap
- Brookvale Union Ginger Beer on tap
- Corona
- Peroni 3.5
- Villa Maria Sauvignon Blanc
- Marlborough Sands Pinot Gris
- Oyster Bay Chardonnay
- Frankie's Garden Rosé
- Symphony Hill Shiraz
- Pepperjack Cabernet Sauvignon
- Tatachilla Sparkling Brut
- Soft drink
- Orange juice



### Soft Drinks Package

*Three Hour Package | \$25.00 Per Person*

*Four Hour Package | \$35.00 Per Person*

*Five Hour Package | \$40.00 Per Person*

Fresh orange juice, soft drinks,  
non-alcoholic punch.

### Spirits

Spirits may be purchased on the night  
or a pre-paid TAB.

### Tab

You can set the amount & once exceeded  
the bar becomes a cash bar.

*Minimum spend requirement  
\$30 per person.*

### Cash Bar

Guests can purchase their own drinks.  
Speak to our function manager about  
minimum spend.

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# EQUIPMENT HIRE

## & FREQUENTLY ASKED QUESTIONS

### EQUIPMENT

• Smart screen with HDMI connector	\$175.00
• Laser Pointer	\$11.00
• Lapel Microphone	\$70.00
• Whiteboard	\$30.00
• Flipchart & paper	\$40.00
• Display panel	\$80.00
• Staging (1.8m x 2.4m each piece)	\$75.00 per piece
• Cloths for display tables	\$15.00 per cloth

### FAQ

- Ceiling Height is 2.7 metres
- Stage is 40cm high & each piece is 2.4 metres x 1.8 metres
- Our trestle tables are 1.5 metres long
- Our round tables are 1.8 metres and seat 10 people
- All rooms are air-conditioned
- We have high speed NBN. The NBN speed is 100/40mbs.
- Free parking

Please be advised that we do not offer technical support.  
Do you need an onsite a/v person to manage your technical requirements?  
**We recommend Visual Focus 07 4632 0402 • [www.visualfocus.com.au](http://www.visualfocus.com.au)**



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# Terms & Conditions & Booking Information

## **TENTATIVE BOOKINGS**

A tentative booking will be held for a period of seven (7) days only. If another enquiry is made for the tentative booking date within the 7 days, we will endeavour to call you and offer you first choice.

## **CONFIRMATION/DEPOSIT**

A deposit of \$500 for the Cellar Room & \$1000 for Panorama & Tabletop Rooms is required within fourteen (14) days of confirmation to secure your booking. This amount will be credited to a master account in your name. On receipt of the deposit your event will be confirmed. All catering details must be confirmed seven (7) days prior to the function.

## **CANCELLATION OF FUNCTIONS.**

In the event of a function cancelling, the following terms are applicable.

### **1. ALL CANCELLATIONS MUST BE MADE IN WRITING.**

2. Events booked Monday to Thursday – Where notification is provided in writing one month prior to the date of the functions, a full refund of the booking deposit will be made. Cancellations made less than this time will forfeit all rights to any refund.
3. Events booked Friday – Sunday – **DEPOSIT IS NON-REFUNDABLE.**
4. For cancellation within 30 days of the proposed event date the cancellation fee will be 50% of the estimated value of your total bill.
5. For cancellation within 7 days of the proposed event date the cancellation fee will be 100% of the estimated full value of your event.

## **A GUARANTEED FINAL NUMBER**

A guaranteed final number of guests attending the function is required five (5) working days prior to the commencement of the function. This is the minimum number of guests for which you will be charged whether they attend the function. We love to welcome groups of all sizes to Picnic Point. Groups under our stated minimum menu number incur a chef labour charge of \$120. Please check with us if you have any questions.

## **REDUCTION IN NUMBERS**

Any decrease in catering numbers in excess of 20% less than 60 days prior to your event will incur a 50% charge of the per head food price.

## **LOSS, DAMAGE & RISK**

Loss or damage to the property, carpet, fixtures or fittings caused by the client, guests, agent or contractors before, during or after the function, will be the financial responsibility of the organizer and an appropriate charge will apply. We do not permit anything to be attached to the walls without our written consent.

## **ENTERTAINMENT / SPEAKERS**

Management reserves the right to control the quality, style and volume of entertainment booked. Volume must not exceed 80 decibels and will be monitored. DJs and Jukeboxes are welcome however we ask that you seek written permission from our manager should you wish to book a band as the noise level may impact on other bookings within the venue and therefore permission must be sought.

## **EXHIBITIONS / DISPLAYS**

To maintain the high standard and condition of our rooms for future exhibitors and displays, no items are to be attached to, pinned or glued to the wall surfaces in any pre-function or function rooms without our prior approval. If damage to our property occurs resulting directly from displays or deliveries, a repair or replacement fee will be charged. General linen usage is included in your room hire fee, however if extra tables are required for display then a \$15.00 fee per cloth will apply.

# Terms & Conditions & Booking Information

## **INSURANCE**

Management will take all responsible care to protect the property of its guests but accepts no responsibility for the loss, damage or theft of merchandise or other property in the premises, prior to, during or after the function. We recommend organisers take out their own liability insurance. Our document regarding evacuation procedures in case of emergency is available as a PDF on our website.

## **MENU VARIATION / PRICE VARIATIONS**

Whilst every possible effort is taken to maintain menus and prices, these are subject to change at Management's discretion up to one (1) month prior to your function. A 15% surcharge will apply to food and beverages on any function conducted on a gazette Public Holiday.

## **EXTRA TIME AND OTHER FEES**

Picnic Point Function Centre is licensed to midnight. Our function bar closes at 11.30pm for a strict midnight exit. If the premises are not vacated by midnight a \$600 surcharge will be added to your account.

## **DELIVERIES / SET UP**

Delivery / set up of your equipment to Picnic Point Function Centre must be made on the day of your function during the hours of 8.30am – 4.00pm. After hours deliveries / set-ups will incur a surcharge. Pack down and removal of your equipment must be made on the day of your function or a labour surcharge will apply.

## **ROOM CHANGES**

Management reserves the right to change a function room where it deems necessary. However, every effort will be made to choose an alternative function room comparable to that originally chosen and to notify the organizer as soon as possible.

## **ALCOHOL / FOOD**

Unless otherwise agreed upon by management, no food nor alcohol products are permitted to be brought into the function rooms. Picnic Point supports Patron Care & serves alcohol in line with our house policy. A copy of our House policy is available for viewing on our website. It is illegal to serve alcohol to (1) Intoxicated Patrons (2) Disorderly Patrons (3) Patrons under 18 years of age.

## **CONDUCT OF GUESTS**

Management reserves the right to remove any guest from the premises should we believe they are behaving in an unreasonable / unbecoming manner.

## **ACCOUNTS**

Our policy requires full payment of all function charges at the conclusion of the function. Account facilities may be arranged however, these are subject to approval of a Credit Application. If payment of the account is not paid within seven (7) days late payment penalties apply as per your invoice.

## **INTERNET**

Please visit our website for terms and conditions & further information on Wireless Internet Access at Picnic Point.

## **FIRE & SAFETY**

Fire evacuation diagrams and procedures are posted in each function room and on our website.

## **CLEANING**

Whilst normal cleaning is included in the room hire, should additional cleaning be required, an appropriate fee will be charged. No confetti or glitter is permitted on the grounds or within the facilities.

## **FUNCTION AGREEMENT**

Management will take all reasonable steps to ensure the conditions of this Agreement are observed, however, the complex will not be responsible if it is unable to carry out the terms of this Agreement due to circumstances beyond our control. A signed copy of this Agreement is required on confirmation of booking.

# Terms & Conditions & Booking Information

ON BEHALF OF ALL PARTIES, THE UNDERSIGNED AGREES TO ALL TERMS AND CONDITIONS CONTAINED WITHIN THIS DOCUMENT.

Day & Date of Function: \_\_\_\_\_ Room: \_\_\_\_\_

Estimated number of guests: \_\_\_\_\_ Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## TYPE OF FUNCTION:

Party

Breakfast

Lunch

Dinner

Seminar/Conference

Workshop

Cocktail

Other

## CATERING REQUIRED:

### Daytime:

Arrival tea / coffee

Morning tea

Lunch

Afternoon Tea

### Cocktail Event:

2 Hour event

3 Hour event

4 Hour event

### Lunch or Dinner:

2 Courses  
Entrée & Main

2 Courses  
Main & Dessert

3 Courses Entrée,  
Main & Dessert

Pre-dinner Canapes

## BEVERAGES REQUIRED:

Soft drink package:  3 Hours  4 Hours  5 Hours

Standard beverage package:  3 Hours  4 Hours  5 Hours

Premium beverage package:  3 Hours  4 Hours  5 Hours

Tab: Please specify value: \_\_\_\_\_